



ABDELMOULA MDIOUANI

PROFILE

Highly motivated and results-driven professional with a proven track record of success in diverse environments. Possess strong analytical, problem-solving, and communication skills, with the ability to adapt quickly to new challenges and environments. Demonstrates exceptional organizational and multitasking abilities, ensuring efficiency and effectiveness in all tasks. Committed to continuous learning and development, with a focus on delivering high-quality work and achieving organizational goals. Known for being a reliable team player with a strong work ethic and a positive attitude.

WORK EXPERIENCE

Sahinkaya School, Turkey, Bursa.

2023-2024 PRESENT

Kindergarten Teacher

- Introduced young children to the basics of the English language through engaging and interactive lessons.
- Taught foundational skills in reading, writing, listening, and speaking using age-appropriate stories, songs, and games.
- Created a nurturing classroom environment that encouraged language exploration and development.

Sahinkaya School, Turkey, Bursa.

2020-2023

Midde School Teacher.

- Create and adapt lesson plans according to students' needs
- Prepare and administer regular tests to up to 23 students
- Prepare detailed quarterly reports on student progress for parents and school administration
- Teaching skills such as reading, listening, speaking and writing to classes to encourage curiosity and an understanding of interdisciplinary subjects.

Sahinkaya School, Turkey, Bursa.

2018 - 2019

Elementary School Teacher

- Taught 1st grade classes of up to 22 students per class
- Used varied teaching strategies to provide an interactive atmosphere, enabling students to develop learning skills
- Fostered relationships with students, parents, and other educators to create an environment that let students excel
- Promoted a positive and interactive learning environment at all points and edited books authored by teachers
- Held Parent workshops and Information sessions regarding the Early Years Program

CONTACT

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EDUCATION

2013

POLY-DISCIPLINARY UNIVERSIRY OF
OUARZAZATE

- Professional Degree: Foreign languages Applied on Commerce and Communication

2010

MOHAMMED 6 HIGH
SCHOOL

- Modern Bachelor in literature.

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English (Fluent)
- French (Fluent)
- Turkish (Basics)
- Spanish (Intermediate)

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OFFICE TOOLS

- Word, Excel, Power Point, Pascal
- Image : Photoshop, Image Ready, Canva
- Windows XP, MAC OXS

INTERESTS

- Volunteering
- Communication
- Innovation
- Journalism
- Travel
- Theatre
- Decoration
- Reading
- Drawing

Service Transer Morocco

2015-2017

Customer Service Representative

- Planning and executing efficient transfer operations, ensuring timely and safe delivery
- Handling customer inquiries, and resolving issues. Proficiency in communication organization, and problem-solving, along with the ability to work in a fast-paced environment.
- Assisting customers in making transportation arrangements from the airport to their hotel and organizing bookings for various sightseeing tours across Morocco.

Pullam Hotel China.

2014-2015

Front Office Associate

- Welcoming guests, managing check-ins and check-outs.
- Handling reservations, and addressing guest inquiries and complaints.
- Maintaining accurate records, coordinating with other departments, and ensuring a high level of customer satisfaction
- Strong communication skills, attention to detail, and proficiency with hotel management.

Leader Travel Services (LTS) Morocco.

2013-2014

Communication Manager

- Developing and executing comprehensive communication strategies to enhance brand visibility and engagement.
- Crafting compelling content for various platforms, managing public relations efforts
- Coordinating with internal and external stakeholders to ensure consistent messaging.
- Monitored media coverage, analyzed communication metrics, and adapted strategies to optimize outreach and impact. My efforts contributed to improved brand perception and strengthened stakeholder relationships.

Water filtration Company Morocco.

2012-2013

Sales Manager

- Led a team of sales professionals to achieve and surpass revenue targets.
- Developing and implementing strategic sales plans, identifying new market opportunities, and building strong relationships with key clients.
- Conducted sales training, monitored performance metrics, and provided actionable insights to drive team success.

Connect call center Morocco.

2011-2013

Customer Service Representative

- Handle inbound and outbound customer calls, providing timely and accurate information.
- Resolve customer inquiries, complaints, and issues in a professional and courteous manner.
- Maintain detailed records of customer interactions, transactions, comments, and complaints.

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TRAINING AND SUMMER JOBS

2019-2023

- Worked as an English teacher for foreigners students from Ukraine with Natilus
- Worked as a coordinator for « Natillus around the world » program for foreigners students from Russia, Iran, Kyrgyzstan and Ukraine.
- Worked as an English teacher for « Natillus around the world » program for foreigners students from Russia, Iran, Kyrgyzstan and Ukraine.
- Planned and prepared hands-on learning activities according to the children's educational needs.
- Assessed, recorded and reported on the development, progress and attainment of students by on-going observations.

2018-2019

- Lead the team of 15 intern teachers for summer school program AIESEC in building the Early Years Curriculum and Assessments for Sahinkaya School.
- Monitored colleagues and gave constructive feedback through observations and discussions.
- Supervised and trained pre-service student teachers from different parts of the world

2017

- Three months responsibility with Şahinkaya school summer camp. This involves teaching, planning and leading activities for the group's members, which requires consistent data handling and organisational abilities.

2015

- Participating in an international workshop with the School of Democracy in Europe, with the Group of Socialists and Democrats in the European Parliament in Italy Reggio Emilia.

2013

- Training in Communication with the Federation Association of the Democratic League for Women's Rights (FLDDF).

2013

- Training on Electronic Commerce.

2012

- Training on journalism with the Peace Corps volunteer" empower youth through civic journalism"

2012

- Citizen Journalism in Dar chabab Hassan II, Ouarzazate, Morocco